

**State Water Resources Control Board**  
Division of Drinking Water

Certified Mail No.  
7012 3460 0003 1112 8656

March 1, 2017

Indian Creek Trailer Park  
P.O. Box 8  
Douglas City, CA 96024

Attn: Gail Allen

**CITATION NO. 01\_01\_17C\_010**

**CITATION FOR FAILURE TO SUBMIT SURFACE WATER TREATMENT MONTHLY MONITORING REPORTS, INDIAN CREEK TRAILER PARK, SYSTEM NO. 5303002**

Enclosed is a citation issued to Indian Creek Trailer Park for failing to submit monthly Surface Water Treatment monitoring reports for the months of April 2016 through January 2017. The order specifies action to be taken to achieve compliance and avoid future civil penalties.

Section 116577 of the California Safe Drinking Water Act provides for the State Board to be reimbursed by the public water system for costs incurred for preparing and issuing an enforcement action to that system. Therefore, your water system will be billed for the preparation and issuance of this order. Our costs are approximately \$163 per hour. At this time we have spent approximately one hour on enforcement activities associated with this violation. You will receive a bill for these costs from the State Water Resources Control Board, Drinking Water Program Fee Billing Unit in August 2017.

Any person who is aggrieved by an order or decision issued by the deputy director of the Division of Drinking Water under Article 8 (commencing with Health and Safety Code section 116625) or Article 9 (commencing with Health and Safety Code section 116650), of the Safe Drinking Water Act (Chapter 4, Part 12, Division 104, of the Health and Safety Code) may file a petition with the State Water Board for reconsideration of the order or decision. Appendix 1 of the enclosed citation contains the relevant statutory provisions for filing a petition for reconsideration (Health and Safety Code section 116701).

Petitions must be received by the State Board within 30 days of the issuance of the order or decision by the Deputy Director. The date of issuance is the date when the Division of Drinking Water mails a copy of the order or decision. If the 30th day falls on a Saturday,

FELICIA MARCUS, CHAIR | THOMAS HOWARD, EXECUTIVE DIRECTOR

364 Knollcrest Drive, Suite 101, Redding, CA 96002 | [www.waterboards.ca.gov](http://www.waterboards.ca.gov)

Sunday, or state holiday, the petition is due the following business day. Petitions must be received by 5:00 p.m.

Information regarding filing petitions may be found at:

[http://www.waterboards.ca.gov/drinking\\_water/programs/petitions/index.shtml](http://www.waterboards.ca.gov/drinking_water/programs/petitions/index.shtml)

Should you have any questions regarding this matter, please contact Ian McFadden at (530) 224-4868 or me at (530) 224-4875.

Sincerely,

A handwritten signature in black ink, appearing to read "Barry Sutter". The signature is fluid and cursive, with the first name "Barry" and last name "Sutter" clearly distinguishable.

Barry Sutter, P.E., Klamath District Engineer  
Division of Drinking Water  
STATE WATER RESOURCES CONTROL BOARD

Enclosures

cc: Richard Hinrichs, Chief, DDW, Northern California Section, Redding  
Trinity County Division of Environmental Health

1                                   **STATE OF CALIFORNIA**  
2                                   **STATE WATER RESOURCES CONTROL BOARD**  
3                                   **DIVISION OF DRINKING WATER**  
4

5   Date:   March 1, 2017  
6

7   To:     Indian Creek Trailer Park  
8           P.O. Box 8  
9           Douglas City, CA 96024  
10

11  Attn:   Gail Allen  
12

13                                   **CITATION No. 01-01-17C-010**  
14                                   **FOR**  
15                                   **FAILURE TO SUBMIT SURFACE WATER TREATMENT MONTHLY REPORTS**  
16                                   **Section 64664**  
17                                   **Title 22, California Code of Regulations**  
18                                   **Public Water System: Indian Creek Trailer Park**  
19                                   **Public Water System No.: 5303002**  
20

21   Section 116650 of the California Health and Safety Code authorizes the issuance of a  
22   citation to a public water system for violation of the California Safe Drinking Water Act  
23   (Health and Safety Code, Division 104, Part 12, Chapter 4, commencing with Section  
24   116270) (hereinafter "California SDWA"), or any regulation, standard, permit or order  
25   issued or adopted thereunder.  
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1 The State Water Resources Control Board, acting by and through its Division of Drinking  
2 Water (hereinafter "Division") and the Deputy Director for the Division hereby issues a  
3 citation to Indian Creek Trailer Park (hereafter "Indian Creek") for failure to submit monthly  
4 monitoring reports, Section 64664, California Code of Regulations (CCR).

5  
6 **APPLICABLE AUTHORITIES**

7 Section 64664, CCR states in relevant part:

8 (a) For each calendar month, a supplier shall submit a report to the Division by the tenth  
9 day of the following month that includes the applicable information in this section for  
10 each treatment plant. The report shall be signed by the chief water treatment plant  
11 operator, plant superintendent, or other person directly responsible for the operation of  
12 the water treatment plant.

13  
14 A copy of additional *Applicable Authorities* is located in Appendix 1, which is attached  
15 hereto and incorporated by reference.

16  
17 **STATEMENT OF FACTS**

18 Indian Creek is classified as a community water system which serves a daily population  
19 of approximately 35 people through 33 connections. The source of water is Indian Creek  
20 and the treatment system consists of a single-train, skid mounted pressure filtration with  
21 a contact clarifier, multimedia filter, contact tank, storage tank, and a gravity fed  
22 distribution system. Indian Creek operates under Water Supply Permit No. 01-02-12P-  
23 007, issued September 18, 2012.

24 Indian Creek failed to submit monthly Surface Water Treatment monitoring reports for  
25 the months of April 2016 through January 2017.  
26  
27

**DETERMINATION**

The Division has determined that Indian Creek is in violation of Title 22, CCR, Section 64664, for failure to submit monthly Surface Water Treatment monitoring reports to this office for the months of April 2016 through January 2017.

**DIRECTIVES**

Indian Creek is hereby directed to take the following actions:

1. Comply with Title 22, CCR, Section 64664, in all future monitoring periods.
2. On or before **March 28, 2017**, notify all persons served by Indian Creek of the failure to submit monthly Surface Water Treatment monitoring reports in violation of Title 22, CCR, Section 64664. The procedures for the distribution, format and content of the *Public Notification* shall be in accordance with Tier 2 Public Notification requirements contained in Section 64463.4 and Section 64465, Title 22, of the CCR. Notification shall be completed in accordance with the following:
  - a. Mail or direct delivery to each customer; AND
  - b. Use of one or more of the following methods to reach persons not likely to be reached by a mailing or direct delivery:
    1. Publication in a local newspaper;
    2. Posting in conspicuous public places served by the water system, or on the Internet; or
    3. Delivery to community organizations.

Appendix 2: *Public Notice Template* shall be used to fulfill this directive, unless otherwise approved by the Division.

3. On or before **April 10, 2017**, complete and return Appendix 3: *Certification of Completion of Public Notification*. A copy of all notices used to provide public notification shall be attached to the form.

All submittals required by this Citation shall be submitted to the Division of Drinking Water at the following address:

Barry Sutter, P.E., Klamath District Engineer  
Division of Drinking Water  
STATE WATER RESOURCES CONTROL BOARD  
364 Knollcrest Drive, Suite 101  
Redding CA, 96002

The Division reserves the right to make such modifications to this citation as it may deem necessary to protect public health and safety. Such modifications may be issued as amendments to this citation and shall be effective upon issuance.

Nothing in this citation relieves Indian Creek of its obligation to meet the requirements of the California SDWA (CHSC, Division 104, Part 12, Chapter 4, commencing with Section 116270), or any regulation, standard, permit or order issued thereunder.

#### **PARTIES BOUND**

This Citation shall apply to and be binding upon Indian Creek, its owners, shareholders, officers, directors, agents, employees, contractors, successors, and assignees.

**SEVERABILITY**

The Directives of this Citation are severable, and Indian Creek shall comply with each and every provision thereof notwithstanding the effectiveness of any provision.

**FURTHER ENFORCEMENT ACTION**

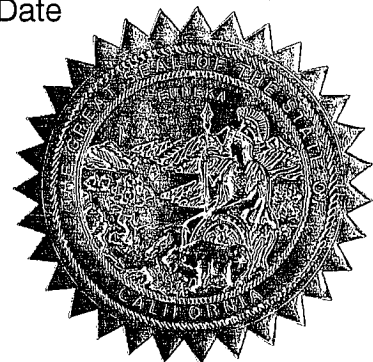
The California SDWA authorizes the Division to issue a citation or compliance order with assessment of administrative penalties to a public water system for violation or continued violation of the requirements of the California SDWA or any permit, regulation, permit or order issued or adopted thereunder including, but not limited to, failure to correct a violation identified in a citation or compliance order. The California SDWA also authorizes the Division to take action to suspend or revoke a permit that has been issued to a public water system if the system has violated applicable law or regulations or has failed to comply with an order of the Division; and to petition the superior court to take various enforcement measures against a public water system that has failed to comply with an order of the Division. The Division does not waive any further enforcement action by issuance of this Citation.



Barry Sutter, P.E., Klamath District Engineer  
Division of Drinking Water  
STATE WATER RESOURCES CONTROL BOARD

March 1, 2015

Date



Appendices:

1. Applicable Authorities
2. Public Notice Template
3. Certification of Completion of Public Notification

Certified Mail No. 7012 3460 0003 1112 8656

**Appendix 1**  
**APPLICABLE AUTHORITIES**  
**Public Notification and SWTR Monitoring**

Section 116271 of the California Health and Safety Code (CHSC) states in relevant part:

(a) The State Water Resources Control Board succeeds to and is vested with all of the authority, duties, powers, purposes, functions, responsibilities, and jurisdiction of the State Department of Public Health, its predecessors, and its director for purposes of all of the following:

- (1) The Environmental Laboratory Accreditation Act (Article 3 (commencing with Section 100825) of Chapter 4 of Part 1 of Division 101).
- (2) Article 3 (commencing with Section 106875) of Chapter 4 of Part 1.
- (3) Article 1 (commencing with Section 115825) of Chapter 5 of Part 10.
- (4) This chapter and the Safe Drinking Water State Revolving Fund Law of 1997 (Chapter 4.5 (commencing with Section 116760)).
- (5) Article 2 (commencing with Section 116800), Article 3 (commencing with Section 116825), and Article 4 (commencing with Section 116875) of Chapter 5.
- (6) Chapter 7 (commencing with Section 116975).
- (7) The Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006 (Division 43 (commencing with Section 75001) of the Public Resources Code).
- (8) The Water Recycling Law (Chapter 7 (commencing with Section 13500) of Division 7 of the Water Code).
- (9) Chapter 7.3 (commencing with Section 13560) of Division 7 of the Water Code.
- (10) The California Safe Drinking Water Bond Law of 1976 (Chapter 10.5 (commencing with Section 13850) of Division 7 of the Water Code).
- (11) Wholesale Regional Water System Security and Reliability Act (Division 20.5 (commencing with Section 73500) of the Water Code).
- (12) Water Security, Clean Drinking Water, Coastal and Beach Protection Act of 2002 (Division 26.5 (commencing with Section 79500) of the Water Code).

(b) The State Water Resources Control Board shall maintain a drinking water program and carry out the duties, responsibilities, and functions described in this section. Statutory reference to "department," "state department," or "director" regarding a function transferred to the State Water Resources Control Board shall refer to the State Water Resources Control Board. This section does not impair the authority of a local health officer to enforce this chapter or a county's election not to enforce this chapter, as provided in Section 116500.

...

- (k)
- (1) The State Water Resources Control Board shall appoint a deputy director who reports to the executive director to oversee the issuance and enforcement of public water system permits and other duties as appropriate. The deputy director shall have public health expertise.
  - (2) The deputy director is delegated the State Water Resources Control Board's authority to provide notice, approve notice content, approve emergency notification plans, and take other action pursuant to Article 5 (commencing with Section 116450), to issue, renew, reissue, revise, amend, or deny any public water system permits pursuant to Article 7 (commencing with Section 116525), to suspend or revoke any public water system permit pursuant to Article 8 (commencing with Section 116625), and to issue citations, assess penalties, or issue orders pursuant to Article 9 (commencing with Section 116650). Decisions and actions of the deputy director taken pursuant to Article 5 (commencing with Section 116450) or Article 7 (commencing with Section 116525) are



deemed decisions and actions taken, but are not subject to reconsideration, by the State Water Resources Control Board. Decisions and actions of the deputy director taken pursuant to Article 8 (commencing with Section 116625) and Article 9 (commencing with Section 116650) are deemed decisions and actions taken by the State Water Resources Control Board, but any aggrieved person may petition the State Water Resources Control Board for reconsideration of the decision or action. This subdivision is not a limitation on the State Water Resources Control Board's authority to delegate any other powers and duties.

Section 116650 of the CHSC states in relevant part:

- (a) If the department determines that a public water system is in violation of this chapter or any regulation, permit, standard, citation, or order issued or adopted thereunder, the department may issue a citation to the public water system. The citation shall be served upon the public water system personally or by certified mail. Service shall be deemed effective as of the date of personal service or the date of receipt of the certified mail. If a person to whom a citation is directed refuses to accept delivery of the certified mail, the date of service shall be deemed to be the date of mailing.
- (b) Each citation shall be in writing and shall describe the nature of the violation or violations, including a reference to the statutory provision, standard, order, citation, permit, or regulation alleged to have been violated.
- (c) A citation may specify a date for elimination or correction of the condition constituting the violation.
- (d) A citation may include the assessment of a penalty as specified in subdivision (e).
- (e) The department may assess a penalty in an amount not to exceed one thousand dollars (\$1,000) per day for each day that a violation occurred, and for each day that a violation continues to occur. A separate penalty may be assessed for each violation.

Section 64463.4 of the CCR states in relevant part:

- (a) A water system shall give public notice pursuant to this section if any of the following occurs:
  - (1) Any violation of the MCL, MRDL, and treatment technique requirements, except:
    - (A) Where a Tier 1 public notice is required under section 64463.1; or
    - (B) Where the State Board determines that a Tier 1 public notice is required, based on potential health impacts and persistence of the violations;
  - (2) All violations of the monitoring and testing procedure requirements in sections 64421 through 64426.1, article 3 (Primary Standards – Bacteriological Quality), for which the State Board determines that a Tier 2 rather than a Tier 3 public notice is required, based on potential health impacts and persistence of the violations;
- (b) A water system shall give the notice as soon as possible within 30 days after it learns of a violation or occurrence specified in subsection (a), except that the water system may request an extension of up to 60 days for providing the notice. This extension would be subject to the State Board's written approval based on the violation or occurrence having been resolved and the State Board's determination that public health and welfare would in no way be adversely affected. In addition, the water system shall:
  - (1) Maintain posted notices in place for as long as the violation or occurrence continues, but in no case less than seven days;

- (2) Repeat the notice every three months as long as the violation or occurrence continues. Subject to the State Board's written approval based on its determination that public health would in no way be adversely affected, the water system may be allowed to notice less frequently but in no case less than once per year. No allowance for reduced frequency of notice shall be given in the case of a total coliform MCL violation or violation of a Chapter 17 treatment technique requirement; and
- (c) A water system shall deliver the notice, in a manner designed to reach persons served, within the required time period as follows:
- (1) Unless otherwise directed by the State Board in writing based on its assessment of the violation or occurrence and the potential for adverse effects on public health and welfare, **community** water systems shall give public notice by:
    - (A) Mail or direct delivery to each customer receiving a bill including those that provide their drinking water to others (e.g., schools or school systems, apartment building owners, or large private employers), and other service connections to which water is delivered by the water system; and
    - (B) Use of one or more of the following methods to reach persons not likely to be reached by a mailing or direct delivery (renters, university students, nursing home patients, prison inmates, etc.):
      1. Publication in a local newspaper;
      2. Posting in conspicuous public places served by the water system, or on the Internet; or
      3. Delivery to community organizations.
  - (2) Unless otherwise directed by the State Board in writing based on its assessment of the violation or occurrence and the potential for adverse effects on public health and welfare, **noncommunity** water systems shall give the public notice by:
    - (A) Posting in conspicuous locations throughout the area served by the water system; and
    - (B) Using one or more of the following methods to reach persons not likely to be reached by a public posting:
      1. Publication in a local newspaper or newsletter distributed to customers;
      2. E-mail message to employees or students;
      3. Posting on the Internet or intranet; or
      4. Direct delivery to each customer.

Section 64465 of the CCR states in relevant part:

- (a) Each public notice given pursuant to this article, except Tier 3 public notices for variances and exemptions pursuant to subsection (b), shall contain the following:
  - (1) A description of the violation or occurrence, including the contaminant(s) of concern, and (as applicable) the contaminant level(s);
  - (2) The date(s) of the violation or occurrence;
  - (3) Any potential adverse health effects from the violation or occurrence, including the appropriate standard health effects language from appendices 64465-A through G;
  - (4) The population at risk, including subpopulations particularly vulnerable if exposed to the contaminant in drinking water;
  - (5) Whether alternative water supplies should be used;
  - (6) What actions consumers should take, including when they should seek medical help, if known;

- (7) What the water system is doing to correct the violation or occurrence;
  - (8) When the water system expects to return to compliance or resolve the occurrence;
  - (9) The name, business address, and phone number of the water system owner, operator, or designee of the water system as a source of additional information concerning the public notice;
  - (10) A statement to encourage the public notice recipient to distribute the public notice to other persons served, using the following standard language: "Please share this information with all the other people who drink this water, especially those who may not have received this public notice directly (for example, people in apartments, nursing homes, schools, and businesses). You can do this by posting this public notice in a public place or distributing copies by hand or mail."; and
  - (11) For a water system with a monitoring and testing procedure violation, this language shall be included: "We are required to monitor your drinking water for specific contaminants on a regular basis. Results of regular monitoring are an indicator of whether or not your drinking water meets health standards. During [compliance period dates], we [*did not monitor or test*' or *'did not complete all monitoring or testing'*] for [contaminant(s)], and therefore, cannot be sure of the quality of your drinking water during that time."
- (c) Each public notice given pursuant to this article shall contain information in Spanish regarding the importance of the notice, or contain a telephone number or address where Spanish-speaking residents may contact the water system to obtain a translated copy of the public notice or assistance in Spanish. For each non-English speaking group other than Spanish-speaking that exceeds 1,000 residents or 10% of the residents in the community served, whichever is less, the public notice shall:
- (1) Contain information in the appropriate language(s) regarding the importance of the notice, or
  - (2) Contain a telephone number or address where such residents may contact the water system to obtain a translated copy of the notice or assistance in the appropriate language.
- (d) Each public notice given pursuant to this article shall:
- (1) Be displayed such that it catches people's attention when printed or posted and be formatted in such a way that the message in the public notice can be understood at the eighth-grade level;
  - (2) Not contain technical language beyond an eighth-grade level or print smaller than 12 point; and
  - (3) Not contain language that minimizes or contradicts the information being given in the public notice.

Section 64664 of CCR (Monthly Report) states in relevant part:

- (a) For each calendar month, a supplier shall submit a report to the Department by the tenth day of the following month that includes the applicable information in this section for each treatment plant. The report shall be signed by the chief water treatment plant operator, plant superintendent, or other person directly responsible for the operation of the water treatment plant.
- (b) The report shall include the following filtration monitoring results, obtained pursuant to section 64655, and related information:

Table 64664-A

## Combined Filter Effluent Data for Monthly Report

### *If a supplier uses...*

### *The supplier shall report...*

(1) Conventional or direct filtration treatment and serves 10,000 or more persons<sup>(a)</sup>

The total number of turbidity measurements and either:  
(A) The turbidity achieved 50, 90, 95, 98, and 99 percent of the time that the plant was producing water; and the date, time, and value of any turbidity measurements that exceed 1.0 NTU; or  
(B) The results of turbidity measurements recorded at intervals no greater than every four hours; all results that exceed 0.3 NTU, recorded at intervals no greater than every 15 minutes; and the number and percent of turbidity measurements that are less than or equal to 0.3 NTU, based on measurements recorded at intervals no greater than every 15 minutes.

(2) Conventional or direct filtration treatment and serves fewer than 10,000 persons<sup>(b)</sup>, diatomaceous earth filtration, slow sand filtration<sup>(c)</sup>, or an alternative filtration technology

(A) The total number of turbidity measurements;  
(B) The results of turbidity measurements;  
(C) The number and percent of turbidity measurements taken that are less than or equal to the performance standard specified for each filtration technology in section 64653 or as required for an alternative treatment process;  
(D) The date, time, and value of any turbidity measurements that exceed performance levels specified in section 64653 or as required for an alternative treatment process; and  
(E) The average daily turbidity level.

(a) A supplier shall review the data reported to ensure that it is not compromised by system or instrument maintenance, hardware or software problems, signal transmission problems, or for other technical reasons.

(b) A supplier monitoring pursuant to footnote (c) of table 64655 may report pursuant to paragraph (1)(A) in lieu of paragraphs (2)(B) through (2)(E).

(c) If the turbidity of the combined filter effluent is greater than 1.0 NTU in five percent or more of the measurements, a supplier shall also report the dates and results of total coliform sampling of the combined filter effluent prior to disinfection to demonstrate compliance with paragraph (4)(A) of table 64653.

## Table 64664-B

### Individual Filter Data for Monthly Report

### *If a supplier uses...*

### *The supplier shall include...*

(1) Conventional or direct filtration treatment and serves 10,000 or more persons

(A) Certification that individual filter turbidity monitoring was conducted pursuant to section 64655;  
(B) For an exceedance of section 64660(b)(7)(A), (b)(7)(B), or (b)(7)(C), a written explanation of the cause of the exceedance;  
(C) For an exceedance of section 64660(b)(7)(D) or (b)(7)(E), the filter number, turbidity measurements, and date(s) and time(s) of the exceedance(s); and either:  
1. The obvious reason for the exceedance; or

2. If the supplier is not able to identify an obvious reason for the abnormal filter performance, the filter profile produced pursuant to table 64660; and  
(D) For an exceedance of section 64660(b)(7)(F), certification that a self-assessment was conducted pursuant to table 64660.

(2) Conventional or direct filtration treatment and serves fewer than 10,000 persons

(A) The information in paragraphs (1)(A) and (1)(B);  
(B) For an exceedance of section 64660(b)(7)(D) or (b)(7)(E), the filter number, turbidity measurements, date(s) and time(s) of the exceedance(s); and, if known, the obvious reason for the exceedance.  
(C) For an exceedance of section 64660(b)(7)(F), the date the self-assessment was triggered and completed. If the self-assessment was triggered during the last four days of the month, the supplier may report to the Department by the 14<sup>th</sup> of the following month the date the self-assessment was triggered and completed; and  
(D) For an exceedance of section 64660(b)(7)(G), certification that the CPE is required and the date it was triggered.

(c) The report shall include the following disinfection monitoring results obtained pursuant to section 64656:

(1) The date and duration of each instance when the disinfectant residual in water supplied to the distribution system is less than 0.2 mg/L and when the Department was notified of the occurrence;

(2) The following information on samples taken from the distribution system to comply with section 64654(b)(2):

(A) The number of samples where the disinfectant residual is measured;

(B) The number of samples where only the heterotrophic plate count (HPC) is measured;

(C) The number of measurements with no detectable disinfectant residual and no HPC is measured;

(D) The number of measurements with no detectable disinfectant residual and HPC is greater than 500 colony forming units per milliliter;

(E) The number of measurements where only HPC is measured and is greater than 500 colony forming units per milliliter; and

(F) The value of V in the following formula:

$$V = \left[ 1 - \frac{(C + D + E)}{A + B} \right] \times 100$$

Where:

V = the percent of distribution system samples with a detectable residual:

A = the value in paragraph (2)(A) of this subsection;

B = the value in paragraph (2)(B) of this subsection;

C = the value in paragraph (2)(C) of this subsection;

D = the value in paragraph (2)(D) of this subsection; and

E = the value in paragraph (2)(E) of this subsection; and

(3) For each day the lowest measurement of residual disinfectant concentration in mg/L in the water entering the distribution system.

(d) The report shall include the following raw, settled, and recycled filter backwash monitoring results obtained pursuant to section 64654.8:

(1) All raw water turbidity measurements taken during the month. If more than one sample is taken each day, the highest value of all samples taken that day may be reported in lieu of reporting all that day's values;

(2) All raw water coliform measurements taken during the month;

(3) Daily settled water turbidity for each day of the month. If more than one sample is taken each day, the highest value of all samples taken that day may be reported in lieu of reporting all that day's values; and

(4) Daily recycled water turbidity and flow for each day of the month that backwash water was recycled back into the treatment process. If more than one turbidity sample (or flow measurement) is taken each day, the highest value of all turbidity samples (or flow measurements) taken that day may be reported in lieu of reporting all that day's values.

(e) The report shall include a written explanation of the cause of any violation of performance standards specified in sections 64653 or 64654 and operating criteria specified in section 64660(b)(9).

(f) The report shall include a summary of water quality complaints and reports of gastrointestinal illness received from consumers.

(g) The report shall include the monthly reporting specified in section 64650(f)(1).

Section 116701. Petitions to Orders and Decisions, of the CHSC states:

(a) Within 30 days of issuance of an order or decision issued by the deputy director under Article 8 (commencing with Section 116625) or Article 9 (commencing with Section 116650), an aggrieved person may petition the state board for reconsideration. Where the order or decision of the deputy director is issued after a hearing under Chapter 5 (commencing with Section 11500) of Part 1 of Division 3 of Title 2 of the Government Code, this section shall apply instead of Section 11521 of the Government Code.

(b) The petition shall include the name and address of the petitioner, a copy of the order or decision for which the petitioner seeks reconsideration, identification of the reason the petitioner alleges the issuance of the order was inappropriate or improper, the specific action the petitioner requests, and other information as the state board may prescribe. The petition shall be accompanied by a statement of points and authorities of the legal issues raised by the petition.

(c) The evidence before the state board shall consist of the record before the deputy director and any other relevant evidence that, in the judgment of the state board, should be considered to implement the policies of this chapter. The state board may, in its discretion, hold a hearing for receipt of additional evidence.

(d) The state board may refuse to reconsider the order or decision if the petition fails to raise substantial issues that are appropriate for review, may deny the petition upon a determination that the issuance of the order or decision was appropriate and proper, may set aside or modify the order or decision, or take other appropriate action. The state board's action pursuant to this subdivision shall constitute the state board's completion of its reconsideration.

(e) The state board, upon notice and hearing, if a hearing is held, may stay in whole or in part the effect of the order or decision of the deputy director.

(f) If an order of the deputy director is subject to reconsideration under this section, the filing of a petition for reconsideration is an administrative remedy that must be exhausted before filing a petition for writ of mandate under Section 116625 or 116700.

**Appendix 2: Public Notification Template**  
**IMPORTANT INFORMATION ABOUT YOUR DRINKING WATER**

Este informe contiene información muy importante sobre su agua potable.  
Tradúzcalo o hable con alguien que lo entienda bien.

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**Monitoring and Reporting Requirements Not Met for  
Indian Creek Trailer Park**

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Our water system failed to monitor and/or report as required drinking water standards during several months last year and, therefore, was in violation of the regulations. Even though this failure was not an emergency, as our customers, you have a right to know what you should do, what happened, and what we did to correct this situation.

*We are required to monitor your drinking water for specific contaminants on a regular basis and report results to the State of California on a monthly basis. Results of regular monitoring are an indicator of whether or not our drinking water meets health standards. Indian Creek Trailer Park failed to collect and/or report the required routine monitoring for turbidity/chlorination in its finished drinking water in the months of April 2016 through January 2017 as required in Section 64664 of the California Domestic Water Quality and Monitoring Regulations. Turbidity and Chlorination monitoring records are necessary to determine if the finished drinking water has been treated to drinking water standards.*

**What should you do?**

There is nothing you need to do at this time.

The table below lists the water quality parameters we did not properly report for during the months of April 2016 through January 2017, how many samples we are required to report, how many samples we reported, and the date on which follow-up reporting was (or will be) taken.

<i>Contaminant</i>	<i>Required Reporting Frequency</i>	<i>Number of Results Reported</i>	<i>When Samples Were or Will Be Reported</i>
Turbidity	Daily	none	unknown
Chlorination	Daily	none	unknown

If you have health issues concerning the consumption of this water, you may wish to consult your doctor.

**What Happened?**

Indian Creek Trailer Park failed to collect and/or report the required routine monitoring for turbidity and chlorination in its finished drinking water in the months of April 2016 through January 2017.

**What is being done to prevent this violation in the future?**

Persons wishing more information should contact:

\_\_\_\_\_

(name)

\_\_\_\_\_

(address)

\_\_\_\_\_

(phone number)

*Please share this information with other people who drink this water, especially those who may not have received this notice directly (for example, people in apartments, nursing homes, schools, and businesses). You can do this by posting this notice in a public place or distributing copies by hand or mail.*

State Water System ID#: 5303002

Date distributed: \_\_\_\_\_

**Appendix 3:**  
**Certification of Completion of Public Notification**  
(Community)

This form when completed and returned to the Division of Drinking Water (364 Knollcrest Drive, Suite 101, Redding, CA 96002 or fax to 530-224-4844), serves as certification that public notification to water users was completed as required by Title 22, California Code of Regulations, Sections 64463 – 64465.

**Public Water System Name** Indian Creek Trailer Park

**Public Water System No.** 5303002

Public notification for Failure to submit monthly turbidity/ chlorination monitoring records (April 2016- January 2017) was performed by the following method(s) (check and complete those that apply):

☐ The notice was published in a local newspaper or newsletter on \_\_\_\_\_  
A copy of the newspaper or newsletter notice is attached.

☐ The notice was e-mailed to employees or students on \_\_\_\_\_  
A copy of the notice is attached.

☐ The notice was posted on the Internet or intranet on \_\_\_\_\_  
A copy of the notice is attached.

☐ The notice was posted in the following conspicuous places:  
A copy of the notice is attached.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Provide the date (or dates) that the notice was posted \_\_\_\_\_

AND

☐ The notice was mailed to water customers on \_\_\_\_\_  
A copy of the notice is attached. (date)

☐ The notice hand delivered to water customers on \_\_\_\_\_  
A copy of the notice is attached. (date)

I hereby certify that the above information is factual.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date